

A separate form is required for each program to be assessed. This completed form, together with the documents listed below, must be forwarded prior to a planned course assessment, to:

Australian Institute of Building Surveyors
Suite 5.03, Level 5
828 Pacific Highway
Gordon NSW 2072

COURSE DETAILS:

Academic institution:	
Postal address:	
Faculty:	
Department:	
School:	
Program Coordinator:	
Program title and number:	

GENERAL OUTCOMES:

Provide a description of graduates' competencies and how they are assessed by the university and enclose course outlines:

Description of how Honours are awarded:

Number of students on course and their entry level standards this year:

Number of students who successfully completed the course last year:

Comments on facilities and resources for the course:

Comments on student morale:

Explanation of consultative processes with industry (enclosing composition of advisory committee and minutes of meetings during the last 12 months):

Changes to the program since last accreditation:

New developments and initiatives or other strategic directions that affect the delivery of the program:

STAFF / TEACHING:

List of full-time and part-time staff, with their duties, qualifications and professional memberships:

Official ratio of full-time staff equivalent to full-time student equivalent:

Comments on programs for staff self-improvement and research:

Details of teaching methods used:

Explanation of systems in place for assessing teaching:

Recommendation of a lecturer who could be considered for the Teaching Excellence Award:

Changes to staffing since last accreditation:

Attachments to be submitted with the Self Assessment form once provisional accreditation has been granted:

1. Minutes of the Industry Advisory Committee meetings
2. Annual report of the External Examiner
3. Annual report of the provider